

Pearson VUE

Accessing Pearson VUE's
scheduling system

The APICS logo consists of the word "APICS" in a white, sans-serif font. A white, curved line arches over the letters "P" and "I", starting from the top of the "A" and ending at the top of the "S".

APICS

Scheduling your existing ATT

MyAPICS

Welcome to My APICS!

My APICS is your one-stop location to update your information, access member benefits and the member newsletter, APICS Connection, view your [order history](#) and more.

To update your information, click [Edit my profile](#) at right. You may also access your order history using the quick links at right.

Access your member benefits or join APICS now by clicking [Member benefits](#)—and don't forget to read the latest issue of [APICS Connection](#).

My APICS

Personal Information

APICS ID: 1944787
User name: 1944787
Prefix:
First name: Jason
Last name: Kang
Suffix:
Birthdate:
Gender:
Company: APICS
Current APICS certifications:

My APICS Quick Links
Edit my profile
Order history
APICS member benefits
APICS Connection
Join APICS today
APICS Certification Resources
My APICS Certifications
Request Authorization to Test (ATT)
APICS CPIM Study Tools
Access the tool



Visit www.apics.org/myapics and log in.

Click My APICS Certifications.

Scheduling your existing ATT

My APICS Certifications

Welcome to My APICS Certifications, the hub for APICS certification activities.

If you have questions about the information on this page or your information needs to be updated, contact APICS Customer Service at service@apics.org or 1-800-444-2742 or +1-773-867-1777 from 8:00 a.m.-5:00 p.m. CT.

Certification Status

Download or Purchase Certificates

Exam Authorizations and Credits

Exam authorizations

You have the following Exam Authorizations to Test (ATT). To request another ATT or update one of your existing ATTs, visit the [Authorization to Test](#) form.

Program	Exam	Vendor	Window Start	Window End	Expiration Date	Status	Testing Country	
CPIIM	BSC	PearsonVue	22-Nov-2014	21-May-2015	21-May-2015	Accepted	United States	Schedule

Exam Authorization Status Key

- Pending indicates the ATT payment is unpaid
- Submitted indicates the ATT was submitted to the exam vendor
- Accepted indicates the ATT was successfully received by exam vendor and the exam is ready for scheduling
- Scheduled indicates the ATT was used to schedule with exam vendor
- Finished indicates the ATT was used and the exam was completed
- Expired indicates that the ATT was not used before expiration date
- Canceled indicates that the ATT was canceled
- Error indicates that the ATT was submitted with incomplete information

Exam History

CSCP Exam Eligibility

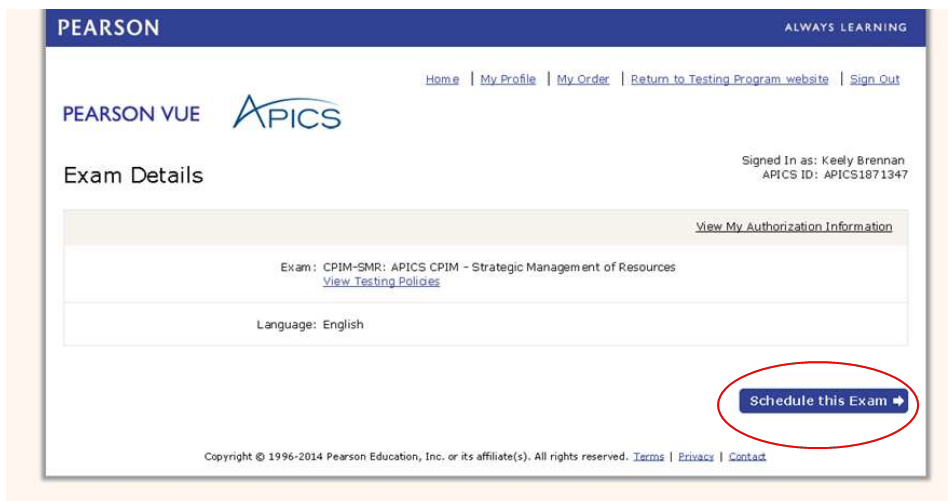
Download Reports

Email Reports to a Third Party

Select “Exam Authorizations and Credits”

Select the appropriate module and click “Schedule” to access Pearson VUE’s scheduling page.

Scheduling your existing ATT



Once the Scheduled link is clicked, you will be automatically redirected to Pearson VUE's scheduling page.

Click on "Schedule this Exam" to select a center, date, and time.

Scheduling your existing ATT

Exam Selection: CPIM-SMR: APICS CPIM - Strategic Management of Resources | Language: English


Find test centers near:
e.g., "5601 Green Valley Drive, Bloomington, MN" or "Paris, France" or "55437"

You can select up to three test centers to compare availability.

Test Center	Distance* Show km	Directions
<input type="checkbox"/> Testworld- Config 43 - Craig CTT 700 Central Avenue Louisville, Kentucky 40208 United States	283.0 mi	Get Directions
<input type="checkbox"/> zTest Lab - Config 10 - John Locke 123 Main Street Burnsville, Minnesota 55337 United States	334.4 mi	Get Directions
<input type="checkbox"/> OSA Dummy Test Center - DO NOT USE 78 Finsbury Circus London EC2M 7DT United Kingdom	340.7 mi	Get Directions
<input type="checkbox"/> zTest Lab - Config 269 - Available 269 Main Street Bloomington, Minnesota 55437 United States	340.9 mi	Get Directions
<input checked="" type="checkbox"/> zTest Lab - Config 49 - John Todhunter VSS 5601 Green Valley Drive Bloomington, Minnesota 55437 United States	341.0 mi	Get Directions

[Display more test centers...](#)

*Distance is a straight line calculated from the center point of your search criteria and does not reflect driving distance.



Select a test center and click “Next.”

Scheduling your existing ATT

PEARSON VUE APICS

Signed In as: Keely Brennan
APICS ID: APICS1871347

Choose Appointment

Exam Selection: CPIM-SMR: APICS CPIM - Strategic Management of Resources | Language: English

Test Center
zTest Lab - Config 49 - John Todhunter VSS
5601 Green Valley Drive
Bloomington, Minnesota 55437
United States
[Change Test Centers](#)

Select Date [Why can't I find an available appointment?](#)

September 2014 October 2014

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	1	2	3	4	5	6	7	8	9	10	11
12	13	14	15	16	17	18	19	20	21	22	23	24	25
26	27	28	29	30	31								

Show available appointments on

Available Start Times: Monday, October 20, 2014 at zTest Lab - Config 49 - John Todhunter VSS

Morning	Afternoon
<input type="button" value="06:00 AM"/>	<input type="button" value="12:00 PM"/>
<input type="button" value="06:15 AM"/>	<input type="button" value="12:15 PM"/>
<input type="button" value="06:30 AM"/>	<input type="button" value="12:30 PM"/>
<input type="button" value="06:45 AM"/>	<input type="button" value="12:45 PM"/>
<input type="button" value="07:00 AM"/>	<input type="button" value="01:00 PM"/>
<input type="button" value="07:15 AM"/>	<input type="button" value="01:15 PM"/>
<input type="button" value="07:30 AM"/>	<input type="button" value="01:30 PM"/>
<input type="button" value="07:45 AM"/>	<input type="button" value="01:45 PM"/>
<input type="button" value="08:00 AM"/>	<input type="button" value="02:00 PM"/>

Select a date and time.

Click "Next."

Scheduling your existing ATT

The screenshot shows the Pearson VUE APICS 'My Order' page. The page header includes the Pearson logo and 'ALWAYS LEARNING'. Navigation links include Home, My Profile, My Order, Return to Testing Program website, and Sign Out. The user is signed in as Keely Brennan with APICS ID: APICS1871347. The main content is a table with three columns: Description, Details, and Actions. The Description column lists the exam as 'CPIM-SMR: APICS CPIM - Strategic Management of Resources' with a language of English and a length of 180 minutes. The Details column shows the appointment for Friday, October 31, 2014, at 06:00 AM CDT, and the location as zTest Lab - Config 49 - John Todhunter VSS, 5601 Green Valley Drive, Bloomington, Minnesota 55437, United States. The Actions column contains a 'Remove' link. At the bottom right, a 'Proceed to Checkout' button is circled in red. The footer contains copyright information for Pearson Education, Inc. and links to Terms, Privacy, and Contact.

Description	Details	Actions
Exam CPIM-SMR: APICS CPIM - Strategic Management of Resources Language: English Exam Length: 180 minutes	Appointment Friday, October 31, 2014 Start Time: 06:00 AM CDT Change Appointment Location zTest Lab - Config 49 - John Todhunter VSS 5601 Green Valley Drive Bloomington, Minnesota 55437 United States Change Test Center	Remove

Review appointment information for accuracy and click “Proceed to Checkout.”

Scheduling your existing ATT

PEARSON ALWAYS LEARNING

Home | My Profile | My Order | Return to Testing Program website | Sign Out

PEARSON VUE APICS

Signed In as: Keely Brennan
APICS ID: APICS1871347

Checkout - Step 1: Confirm Personal Information

1 Confirm Personal Information 2 Agree to Policies 3 Submit Order 4 Summary

IMPORTANT: Your name must exactly match the identification that is presented at the test center or you will not be able to sit your exam. [Update my information.](#)

Name: Keely Brennan

Telephone: +1 773-867-1749

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Confirm personal information and click “Next.”

Scheduling your existing ATT

Admission Policy

We ask that you arrive at the test center 30 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures. If you arrive more than 15 minutes late for an exam, you will be refused admission and you will forfeit your exam fee. All APICS candidates must present approved and legible identification before being admitted to the examination. If you arrive at the testing center without acceptable identification, you will not be allowed to test and you will forfeit your examination fee. Please be prepared to show two (2) valid (unexpired) forms of personal ID. Both must have your signature, and one of the two must have your photo. Examples of approved identification are listed in your APICS Registration Bulletin and below:

Primary identification, which must include a recent photograph and signature, such as a

- driver's license
- valid passport
- military ID
- police ID
- state ID
- company ID

Secondary identification, which must include your signature, such as a

- credit card
- check cashing card
- citizenship card
- APICS membership card

The name on all identification presented must match the name you used when you registered with APICS and scheduled your examination. If you think you may have a problem pertaining to your registration, please call Pearson VUE at 866-583-8949 immediately. If you wish to make any changes to your name, you must contact APICS directly. Pearson VUE cannot make any changes to your name in the system.

You will not be allowed to take any personal items with you into the testing room. This includes all bags, books not authorized by the testing program, notes, cell phones, pagers, watches and wallets.

Reschedule Policy

If you wish to cancel or reschedule your exam, you must contact Pearson VUE at least 24 hours prior to your exam appointment. You may also cancel your exam appointment through the Pearson VUE website. Cancellation or reschedule fees may apply. Canceling or rescheduling an exam less than 24 hours is subject to a same-day forfeit exam fee. Exam fees are forfeited for no-shows. Exceptions may be made for medical or other emergencies. If you miss an exam because of a medical or other emergency, call Pearson VUE Customer Care immediately at 866-583-8949. The Pearson VUE representative will tell you how to submit written documentation of your emergency so that you will not be penalized as a no-show. Pearson VUE will not be held responsible for expenses incurred beyond the cost of the exam, including but not limited to travel expenses and lost wages on the day of the exam.

Pearson VUE's goal is to make your testing experience a pleasant one. We thank you for selecting Pearson VUE as your testing service provider, and look forward to serving you again. Please feel free to contact us with your comments or questions.

I have read and agree to the APICS policies listed above.

← Previous

Next →

Confirm your agreement to the APICS and Pearson VUE policies and click "Next."

Scheduling your existing ATT

PEARSON ALWAYS LEARNING

Home | My Profile | My Order | Return to Testing Program website | Sign Out

PEARSON VUE APICS

Checkout - Step 3: Submit Order

Signed In as: Keely Brennan
APICS ID: APICS1871347

1 Confirm Personal Information 2 Agree to Policies 3 Submit Order 4 Summary

Your order is NOT complete until you click the "Submit Order" button.

Confirm Order Details

Description	Details
Exam CPIM-SMR: APICS CPIM - Strategic Management of Resources Language: English Exam Length: 180 minutes	Appointment Friday, October 31, 2014 Start Time: 06:00 AM CDT Location Test Lab - Config 49 - John Todhunter VSS 5601 Green Valley Drive Bloomington, Minnesota 55437 United States

Previous Cancel Order Submit Order

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Confirm appointment details and click "Submit Order."

Scheduling your existing ATT

PEARSON VUE APICS

Checkout - Step 4: Summary Signed In as: Keely Brennan
APICS ID: APICS1871347

1 Confirm Personal Information 2 Agree to Policies 3 Submit Order 4 Summary

An email confirmation has been sent to: kbrennan@apics.org [Print Summary](#)

Description	Details	Order Information
Exam CPIM-SMR: APICS CPM - Strategic Management of Resources Language: English Exam Length: 180 minutes	Appointment Friday, October 31, 2014 Start Time: 05:00 AM CDT Location zTest Lab - Config 49 - John Todhunter VSS Get Directions	Order Number/Invoice 0000-0325-5185 Registration ID 210112546 Status Scheduled

APICS Policies

Admission Policy
We ask that you arrive at the test center 30 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures. If you arrive more than 15 minutes late for an exam, you will be refused admission and you will forfeit your exam fee. All APICS candidates must present approved and legible identification before being admitted to the examination. If you arrive at the testing center without acceptable identification, you will not be allowed to test and you will forfeit your examination fee. Please be prepared to show two (2) valid (unexpired) forms of personal ID. Both must have your signature, and one of the two must have your photo. Examples of approved identification are listed in your APICS Registration Bulletin and below:

Primary identification, which must include a recent photograph and signature, such as a

- driver's license
- valid passport
- military ID
- police ID
- state ID
- company ID

Secondary identification, which must include your signature, such as a

- credit card

Review the appointment summary and print, if desired.

An email confirmation will also be sent.